**WinKeySim – Windows Key Simulator**

Is a piece of software with which you can set up quick shortcuts to data entries or even function entries, Useful for quick input of repeated data or storing and entering repetitive data, passwords in particular.

Its small, free and can be downloaded from

<https://download.cnet.com/WinKeySim/3000-2072_4-10055711.html>

Just follow usual on-screen download instructions and you’ll then have a folder in your selected download folder called .

***Wksim100.zip***

Double click on it and it will extract the data you need to run it.

You’ll then get a folder containing all the **WinKeySim** associated files

In the that folder there will be a ***Setup.exe*** file,

Double click that and follow the usual ***Windows*** installation instructions.

This will give you a file called ***WinKey.exe* in your** selected folder

This put an icon in your **Taskbar**

Right click this icon and you’ll get a list of activities to select.

Select **EditSubMenus**

This will elicit a new window

Two boxes will show offering **NewSub** & then **NewItem**

Highlight **NewSub** and give it a name

Highlight **NewItem,** give it a name and then in the box below enter the data you want to paste.

Then select **SaveAs** and give it a name.

This will give you **(name).wky** file

Thereafter just go back to **WinKey.sim** and create a shortcut to put on your desktop.

In future just click this icon and an icon will appear your **Desktop Bar** from which you can select the item and paste it into your document.